1. Conditions

To qualify for the Par ici Paris program you must be aged above 18.

2. Formalities for registration

L’inscription au programme “PAR ICI PARIS” peut se faire sur place ou en ligne.

The participant may register either:
2.1 - At our office
2.2 Online

The participant must complete the following formalities in chronological order for the registration to be valid:

2.1 - At Alliance française de Paris premises :
- I go to the “Service des inscriptions” / 101 Boulevard Raspail 75006 Paris
- I fill in, sign and date the form
- I pay by check (€), bank card or cash.
Alliance Française Paris Ile-de-France send an invoice which is valid for as a confirmation of registration.

2.2 - Online :
- I create my Alliance française de Paris account
- I choose my Par ici Paris stay
- I fill in the form
- I pay by bank card
Alliance Française de Paris send an invoice which is valid for as a confirmation of registration.

Whether it be online or at our office, the total costs of the “Paris ici Paris” stays must be paid no later than four weeks before the start of the programme. In case of late payment, the booking is no longer guaranteed.

The participant has a period of 7 days to exercise his right of withdrawal without having to give any justification. This period starts the day the participant agrees to the general terms and conditions. When the time period expires on a Saturday, Sunday, Bank Holiday or non-working day, it is extended until the first working-day. The participant who wish to exercise his right to withdraw must notify it by email at inscription@alliancefr.org

General Terms and Conditions subject to change
3. Terms of cancellations

All requests for cancellations must be made in writing and sent to inscription@alliancefr.org

Alliance Française de Paris may in no event be held responsible for any difficulties encountered by the participant in his application for a visa or residence permit.

• Before the start of the program
  Cancellation by the client:
  A 75% refund will be applied if the client cancels his booking up to 15 working-days before the start of the program.
  A 50% refund will be applied if the client cancels his booking within the 15 working-days before the start of the program.

• After the start of the program
  No cancellation will be accepted after the start of the program.
  If the participant misses one or several activities after the start of the program, no refund or compensation may be claimed whatever the reason of his absence.

Upon the presentation of a medical certificate, the participant has the right to claim for a refund...

A writing request along with the medical certificate must be received by Alliance française de Paris no later than seven days after the missing activities either by email at inscription@alliancefr.org or at our office with a completed form.

Alliance française de Paris reserves the right to cancel the program if there is an insufficient number of participants. Alliance française de Paris will inform the client 30 days before the start of the program. The client will get a total refund (except travel and accommodation expenses), except if the participant wish to register for another program of Alliance française de Paris.

4. Insurance

Sickness, accident and public liability insurance is mandatory and at the client's expense.

5. Copyright

Unless otherwise informed by the participant, Alliance française de Paris may use data entered by the participant when creating his account to send information or commercial offers.

In the framework of the intellectual property rights related to the pedagogical and cultural resources of the program, the participant is expressly forbidden to reproduce, directly or indirectly, in whole or in part, to adapt, to modify, to translate, to stand for, to commercialise or to release to third parties the aforementioned resources without prior, express and writing authorization of Alliance française de Paris.

Unless otherwise informed by the participant on enrolment, photographs of participants may be taken by Alliance Française de Paris and used for communication and marketing purposes.

General Terms and Conditions subject to change
THE PROGRAM

1. Services
The offer comprises linguistic and cultural activities designed by Alliance française de Paris. Alliance Française Paris de Paris will inform the client of the type of each activity (open visit, private guided or non-guided visit).

2. Change of programme - delay - amendments
No change of timetable from the client can be accepted once the programme initially chosen has started.

If Alliance Française de Paris has to:
1. To cancel an activity: Alliance française de Paris will offer a comparable alternative as far as possible.
2. If this is not possible, the total costs of the cancelled activities will be reimbursed to the client.

Any delay or failure to participate in an activity of the program from the participant may not give rise to a refund or compensation by Alliance française de Paris.

3. Access to the cultural sites
Open and guided visits and excursions take place on opening days of the sites at predefined timeslots, and subject to any exceptional closures. In the event of any circumstances affecting the functioning of a site, safety, technical or artistic constraints, the timetable of activities and the route of the visit may be changed, including on the date of the visit, without right to any refund or compensation by Alliance Française de Paris.

4. Conduct
Students are required to comply with the house rules of Alliance française de Paris and those of the partner institutions with which the activities are organised including sanitary measures against COVID-19. In matters of safety and liability, Alliance Française de Paris reserves the right of admission to persons whose conduct is not in accordance with the requirements of the cultural activity concerned. No refund or compensation is to be sought in this regard.

5. Loss of tickets
Entry tickets, vouchers and reservation codes must be kept by the students throughout the duration of visits and excursions. Checks may be made during the activities. In the event of loss or theft of one or more entry tickets or vouchers, or of the Culture Pass provided to the student by Alliance Française de Paris, no replacement or refund will be made by Alliance Française de Paris.

6. Guided visits and excursions
For guided visits and excursions organised by Alliance Française de Paris, the students must report at the time and place specified by Alliance Française de Paris and as stated on the timetable of activities. Any latecomer reporting after the scheduled time of the visit or excursion incurs the risk of not being admitted, and this shall not be a ground for deferral or refund of the cost of the activity. Where a latecomer is accepted into the group, the initial length of his or her visit will be reduced accordingly.

7. Provision of audioguides
For certain visits, Alliance Française de Paris offers to provide students with an audiophone or an audioguide. This service, included in the cultural activities programme, will be specifically mentioned at the time of reservation. The client will be responsible for the equipment. In the event of damage or theft, the cost of the equipment will be paid and reimbursement to Alliance Française de Paris will be required.

General Terms and Conditions subject to change
Identity documents
The student must carry an identity document during each cultural activity.

Applicable law - Appropriate court
These general terms and conditions are governed by French law. In case of a dispute, it will be submitted to the appropriate courts.
These general terms and conditions are in effect from 22/07/2020

Date: ___ / ___ / ___
in:
Signature:
(Preceded by the mention "Read and approved")

Due to the Vigipirate plan currently deployed on French territory, luggage is not allowed on the premises of the Alliance française Paris Ile-de-France. We thank you for your understanding.

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